THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COUNCIL MEETING

MINUTES

DATE: October 26, 2015

TIME: 6:30 p.m.

PLACE: Council Chambers
Oliver Paipoonge Municipal Complex

CHAIR: Mayor L. Kloosterhuis

PRESENT: Councillor A. Bishop
Councillor J. Byers
Councillor B. Kamphof
Councillor A. Vis

MUNICIPAL OFFICERS: Margaret (Peggy) Dupuis, CAO/Clerk
Judy Jacobson, Deputy Clerk
Sharron Martyn, Manager of Planning
Tom Butler, Chief Building Official
1. **CALL TO ORDER**

2. **DISCLOSURES OF INTEREST**

3. **ADOPTION OF AGENDA**

   (a) **Adoption of the Agenda**

   **Resolution No. 284-2015**

   
   MOVED BY Councillor A. Vis  
   SECONDED BY Councillor A. Bishop

   THAT with respect to the October 26, 2015, Council Agenda, we recommend that the agenda as printed including any additional information and new business be confirmed.

   CARRIED

4. **DEPUTATIONS**

   (a) **Gardner Road**  
   **Itec 2000 Equipment & Hydraulics**

   At the October 14, 2015, meeting a report was submitted to Council from the Manager of Planning and it was the consensus of Council that Ray Jarvinen be invited to attend the October 26, 2015, meeting to discuss the activities at the site and the permissible uses to ensure there is a clear understanding by both parties.

   Ray Jarvinen and Kyla Buchanan appeared and provided information on the activities of Itec 2000 Equipment & Hydraulics on Gardner Road and responded to questions.

   Following a discussion, the majority of Council felt the owners of Itec 2000 Equipment & Hydraulics need to work with the neighbours to alleviate their concerns with noise, etc. It was noted that the By-law Enforcement Officer will follow up on any future complaints and, if necessary, a report will be brought back to Council.
5. MINUTES OF PREVIOUS MEETINGS

(a) Council Meeting

Minutes of the Council Meeting held on October 14, 2015, for approval.

Discussion on the above noted minutes.

Resolution No. 285-2015

MOVED BY Councillor A. Bishop
SECONDED BY Councillor A. Vis

THAT the Minutes of the Council Meeting held on October 14, 2015, BE APPROVED.

CARRIED

(b) Closed Session

Minutes of the Closed Session held on October 14, 2015, for approval.

Resolution No. 286-2015

MOVED BY Councillor A. Vis
SECONDED BY Councillor J. Byers

THAT the Minutes of the Closed Session held on October 14, 2015, BE APPROVED.

CARRIED

6. REPORTS OF MUNICIPAL OFFICERS

(a) Sign Requests

Various Municipal Addresses

Report No. 2015.69 to obtain Council approval to establish a policy on installing cautionary signs within the municipality.

Chris Bowles appeared and responded to questions.
It was noted that a number of signs including stop signs have been removed throughout the Municipality. Council directed Administration to publish a notice in the newsletter advising it is an offence to remove or tamper with Municipal signs and if apprehended could face criminal charges and to seek public support in reporting any such incidents to the Police.

Following a discussion, it was the consensus of Council that a policy be established advising all requests for signs must be approved by Council.

(b) Trees on Fence
510 River Road

Report No. 2015.70 to provide Council with information relative to a letter received from Anita Glavish dated September 21, 2015, with respect to trees on her fence on her property on River Road.

Chris Bowles appeared and responded to questions.

(c) Access to Fairgrounds
Oliver Agricultural Society

Report No. 2015.71 to achieve a master plan in regards to traffic flow in and out of the fairgrounds.

Chris Bowles appeared and responded to questions.

Following a discussion, it was the consensus of Council that Administration investigate the feasibility of a turnaround at the end of Lawrence Street and to close off the unmaintained road at the south end of the municipal recreation area.

Council directed Administration to notify the bus lines and the OAS prior to commencing the work.

(d) Budget Variance Report as of September 30, 2015

Report No. 2015.65 to inform Council of the budget to actual expenditures as of September 30, 2015 and to report variances. Distributed separately is the Budgetary Control Report for the period ending September 30, 2015.

Karen Caren, Treasurer/Deputy CAO appeared and responded to questions.
(e) **Cash-in-lieu of Parkland Funds**

Report No. 2015.66 to provide Council with information on the eligible uses of the Cash-in-lieu of Parkland funds and the current fund balance.

Karen Caren, Treasurer/Deputy CAO appeared and responded to questions.

Following a discussion, Council directed Administration to consider utilizing a portion of these funds for recreational projects in the future.

(f) **Audit of Telecommunication Services**

Report No. 2015.67 to provide Council with information on the recommendations received from a recent Telecommunication Services Audit to achieve savings in telecommunications and to request authority to proceed with the implementation of the Audit's recommendations.

The By-law that must be passed by Council will be presented under the By-law section of this Agenda.

Karen Caren, Treasurer/Deputy CAO appeared and responded to questions.

**Resolution No. 287-2015**

MOVED BY Councillor J. Byers
SECONDED BY Councillor A. Vis

THAT with respect to Report No. 2015.67, we recommend that the Municipality enter into an agreement with Telecom Enterprises authorizing them to implement the recommendations as per the Telecommunications Proposal dated July 2015, in order to achieve telecommunications savings;

AND THAT the necessary by-law be presented to Council for ratification.

CARRIED

(g) **Heating Costs at Slate River Rink Building**

Report No. 2015.68 to provide Council with information on the heating costs at the Slate River Rink Building.

Karen Caren, Treasurer/Deputy CAO appeared and responded to questions. It was noted that the purchase of a second propane tank, installation and hookup to the furnace utilized by Thunder Bay Adventure Trails would be considered in the 2016 capital budget.
(h) Capital Projects Progress
Update as of October 19, 2015

A copy of the Capital Projects Progress Update as of October 19, 2015, for Council's information.

Karen Caren, Treasurer/Deputy CAO appeared and responded to questions.

**Supply of Bottled Water**

At this time, it was the consensus of Council that Administration look to a more cost effective supply of bottled water.

7. MAYOR’S REPORT

8. BY-LAWS

(a) **Adopt an Emergency Management Program**

**Resolution No. 288-2015**

MOVED BY Councillor A. Vis
SECONDED BY Councillor J. Byers

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered;

A By-law to adopt an emergency management program for the protection of public safety, health, the environment, critical infrastructure and property, and to promote economic stability and a disaster-resilient community, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.
BY-LAW No. 861-2015

CARRIED
(b) **Appoint a Closed Meeting Investigator**

**Resolution No. 289-2015**

MOVED BY Councillor J. Byers
SECONDED BY Councillor A. Vis

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered;

A By-law to appoint a closed meeting investigator for the Corporation of the Municipality of Oliver Paipoonge, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.
BY-LAW No. 867-2015

CARRIED

(c) **Contract - Telcom Enterprises**

**Resolution No. 290-2015**

MOVED BY Councillor J. Byers
SECONDED BY Councillor A. Vis

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered;

A By-law to authorize the execution of a contract between The Corporation of the Municipality of Oliver Paipoonge and Telcom Enterprises, a Telecommunications Consulting Firm, to act as our Agent in any and all matters relating to telecommunications, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.
BY-LAW No. 869-2015

CARRIED
(d) Amending 746-2013
Restrict Registered Gross Vehicle Weight

Resolution No. 291-2015

MOVED BY Councillor A. Vis
SECONDED BY Councillor J. Byers

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered;

A By-law to amend By-law No. 746-2013 being a by-law to restrict registered gross vehicle weight on certain sections of highways within the Municipality of Oliver Paipoonge, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.
BY-LAW No. 870-2015
CARRIED

(e) Lease Agreement - A-1 Sewage

Resolution No. 292-2015

MOVED BY Councillor J. Byers
SECONDED BY Councillor A. Vis

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered;

A By-law to authorize the execution of a Lease Agreement between the Corporation of the Municipality of Oliver Paipoonge and A-1 Sewage for property situated on Lot 19, Concession A, SKR, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.
BY-LAW No. 871-2015
CARRIED
9. PETITIONS AND COMMUNICATIONS

9.1 ACTION ITEMS

(a) **Aggregate Resources Act**

Email from Township of O'Connor forwarding an email from Jason Travers, Director, Natural Resources Conservation Policy Branch, Ministry of Natural Resources and Forestry dated October 21, 2015, advising that the document A Blueprint for Change: A proposal to modernize and strengthen the Aggregate Resources Act policy framework is available for review and comment until December 15, 2015. A copy of the document is distributed separately with the agenda package.

Chris Bowles, Public Works Superintendent provided Council with an overview of all the changes being proposed.

Following a discussion, Council directed Administration to provide comment on the proposed changes to the fees and royalties prior to the December 15, 2015, deadline advising of the Municipalities opposition to the change.

9.2 FOR INFORMATION ONLY

(a) **Rosslyn Women's Institute**

Letter from Sandy Vibert, President, Rosslyn Women's Institute dated October 8, 2015, expressing appreciation for the supplies received and requesting to hear when the balance of the requested items will be forthcoming.

(b) **Nominating Committee**

**Ontario Good Roads Association**

Letter from J. W. Tiernay, Executive Director, OGRA dated October 13, 2015, relative to the nominations for 12 directors, to the Board of Directors.

(c) **Conservation Authorities Act Review**

Email from the Great Lakes and Water Policy Section, Ministry of Natural Resources and Forestry dated October 16, 2015, attaching a copy of the draft session report.
(d) Lakehead Region Conservation Authority
Comments to the CA Act Review Discussion Paper

Email from Melanie O'Riley Administrative Clerk/Receptionist, LRCA
dated October 16, 2015, attaching their comments to the above noted.

(e) Lakehead University Report to the Community Luncheon

Invitation to the Lakehead University Report to the Community
Luncheon held on Tuesday, November 24, 2015, 12:00 - 1:30 p.m. at
the Valhalla Inn Ballroom.

10. PENDING ITEMS

(a) List of Pending Items

Council reviewed the list of pending items.

12. CLOSED SESSION

(a) Resolve to Closed Session

Resolution No. 293-2015

MOVED BY Councillor A. Bishop
SECONDED BY Councillor J. Byers

THAT we resolve to a Closed Session to discuss matters relative to an
identifiable individual.

CARRIED

(b) Revert Back to Council Meeting

Resolution No. 294-2015

MOVED BY Councillor J. Byers
SECONDED BY Councillor A. Bishop

THAT we revert back to the Council meeting to continue with the business at
hand, the hour being 8:51 p.m.

CARRIED
13. ADDITIONAL NEW BUSINESS

(a) Superior Region Social Services Board

Resolution No. 286C-2015

MOVED BY Councillor B. Kamphof
SECONDED BY Councillor A. Vis

THAT the Oliver Paipoonge Council will hold an educational meeting, at which no Municipal business will be transacted, on Thursday, November 26th, 2015 at 6:00 p.m., together with staff and councils from other rural municipalities, hosted by the Municipality of Neebing, for the purpose of hearing a presentation from the Ministry of Municipal Affairs and Housing;

AND THAT Council approves having the Township of Conmee manage the finances for the Superior Region Social Services Board on an interim basis, and, in that regard, authorizes Administration to void the previously approved cheque payable to that organization and issue a cheque for the same amount, payable to The Corporation of the Township of Conmee in its stead;

The Municipality of Oliver Paipoonge agrees to enter into an Agreement with the Municipalities of Neebing and Shuniah, and the Townships of Gillies, Conmee and O’Connor, for the purposes of the administration of the Superior Region Social Services Board by the Township of Conmee, and the Mayor and CAO/Clerk are authorized to execute the inter-municipal agreement;

The Municipality of Oliver Paipoonge approves hiring Mr. Michael Hull as a consultant, together with the Municipalities of Neebing and Shuniah, and the Townships of Gillies, Conmee and O’Connor, for the purposes of assisting our six municipalities in the pending mediation with the Thunder Bay District Social Services Administration Board, to be administered by the Ministry of Community and Social Services, and the Mayor and CAO/Clerk are authorized to execute the consulting agreement.

CARRIED
(b) By-law - Agreement with Michael Hull

**Resolution No. 286D-2015**

MOVED BY Councillor A. Vis
SECONDED BY Councillor B. Kamphof

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered;

A By-law to authorize the execution of an Agreement with Michael Hull for consulting services, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

BY-LAW No. 872-2015

CARRIED

(c) Agreement - Interim Management of a Social Services Board

**Resolution No. 286E-2015**

MOVED BY Councillor B. Kamphof
SECONDED BY Councillor A. Vis

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered;

A By-law to authorize the execution of an Agreement relating to Interim Management of a Social Services Board, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

BY-LAW No. 873-2015

CARRIED
14. **ADJOURNMENT**

(a) **Adjournment of Meeting**

**Resolution No. 287-2015**

MOVED BY Councillor B. Kamphof
SECONDED BY Councillor A. Vis

THAT the Council Meeting held on October 26, 2015, be adjourned, the hour being 8:53 p.m.

CARRIED

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Mayor Lucy Kloosterhuis

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Margaret Dupuis, CAO/Clerk