Minutes of the First Regular Meeting of the Lakehead Source Protection Authority (SPA) held on Wednesday, April 27, 2016, in the Lakehead Region Conservation Authority Boardroom. The Vice-Chair called the Meeting to order at 5:46 pm.

Present:

Donna Blunt, Vice-Chair
Ed Chambers
Jim Vezina
Jim Byers
Wendy Wright
Ken Boshcoff
Erwin Butikofer

Regrets:

Bill Bartley, Chair
Linda Rydholm
Andrew Foulds
Grant Arnold

Also Present:

Mervi Henttonen, General Manager/Secretary-Treasurer
Tammy Cook, Watershed Manager, recorder of Minutes

1. **ADOPTION OF AGENDA**

Resolution #1/16

Moved by Ken Boshcoff, Seconded by Erwin Butikofer

"**THAT: the Agenda is adopted.**" **CARRIED.**

2. **DISCLOSURE OF INTEREST**

None.
3. **MINUTES OF PREVIOUS MEETING**

Resolution #2/16

Moved by Jim Vezina, Seconded by Ken Boshcoff

"**THAT:** the Minutes of the Lakehead Source Protection Authority Fifth Regular Meeting held on November 14, 2012, be adopted as published **AND FURTHER THAT** the In-Camera Minutes are adopted." **CARRIED.**

4. **SOURCE PROTECTION COMMITTEE**

Source Protection Committee Reduction in Size

It was noted that as required in O. Reg. 288/07 the Chair of the Source Protection Committee had previously been advised of the proposed Source Protection Committee reduction in size from nine to six members. In addition, the Source Protection Committee had been advised of the proposed reduction at the previous two Source Protection Committee meetings.

Resolution #3/16

Moved by Ken Boshcoff, Seconded by Jim Vezina

"**THAT:** the Source Protection Authority per recent amendments to Ontario Regulation 288/07 reduce the Lakehead Source Protection Committee from nine to six members **AND FURTHER THAT** the current Source Protection Committee will remain in place until the Source Protection Committee re-appointment process is completed." **CARRIED.**

Source Protection Committee Re-appointments

It was noted that the Source Protection Committee re-appointment process will be undertaken in 2016, with the new committee appointed prior to the next tentative Source Protection Committee meeting. The re-appointed Source Protection Committee will be made up of two municipal representatives and one appointee from each of the following sub-sectors: agricultural, commercial/industrial, environment and general public.

The City of Thunder Bay will be requested to advise which of the current two appointments they want to retain, as their representation on the committee is reduced from two members to one member. The four remaining Source Protection Committee members will be solicited through a call for applications in August 2016 which will be advertised through the LRCA website, Lakehead Source Water website and advertised in the Chronicle Journal. Applicants will be given at least a month to apply. The notice will also be available at the Authority office. Employees or Board Members of the Conservation Authority are not eligible to apply. The term will be for a period of five years.

Existing Source Protection Committee Members will be advised prior to the call for applications of the upcoming SPC recruitment. All Members will be invited to re-apply.
The First Nation seat on the Source Protection Committee is currently vacant. The Source Protection Authority is not required to re-engage the First Nations as part of the re-appointment process as the First Nation seat can be filled at any time if there is interest.

Resolution #4/16

Moved by Erwin Butikofer, Seconded by Wendy Wright

"THAT: the Lakehead Source Committee membership will be renewed in 2016 AND FURTHER THAT the committee will be made up of two municipal representatives, and one appointee representing each of the following sub-sectors: agricultural, commercial/industrial, environment and general public." CARRIED.

5. SOURCE PROTECTION IMPLEMENTATION

City of Thunder Bay Emergency Management Plan Updates

Members were provided with copies of City of Thunder Bay updates to their Emergency Management Plan related to the Risk Assessment Procedure and Emergency Management, as required per Lakehead Source Protection Plan policy TB.2.M-SP.

First Annual Source Protection Plan Report

Members were provided with a copy of the first annual progress report prepared for submission by the Lakehead Source Protection Authority to the Director of the Ministry of Environment and Climate Change for the period of October 1, 2013 to December 31, 2015, which covers the period from when the Source Protection Plan became effective to the receipt of three annual progress reports from the Source Protection Plan implementing bodies.

In addition, Members were provided with completed copies of the Ministry of Environment and Climate Change spreadsheets entitled "Reportables and Performance Measures for Source Protection" and "Policy Implementing Tracking Tool".

It was noted that the Source Protection Committee was provided a draft copy of the Annual Report at their March 2, 2016 Source Protection Committee Meeting and their comments were incorporated into the final report.
Resolution #5/16

Moved by Jim Vezina, Seconded by Ed Chambers

"THAT: The Lakehead Source Protection Plan Annual Report, for the reporting period of October 1, 2013 to December 31, 2015 is adopted AND FURTHER THAT the Annual Report, Reportables and Performance Measures for Source Protection spreadsheet and Policy Implementation Tracking Tool will be submitted to the MOECC Director AND FURTHER THAT the report will be posted to the Source Protection website." CARRIED.

6. LAKEHEAD SOURCE PROTECTION AREA/PLANNING

It was noted that work undertaken since the inception of the Source Protection Program and the enactment of the Clean Water Act, 2006, which designated Source Protection Areas, was only for planning related to municipal drinking water systems. In the case of the Lakehead Source Protection Area, there are only two: Bare Point Drinking Water System in the City of Thunder Bay and the Rosslyn Village Drinking Water System located in the Municipality of Oliver Paipoonge. In view of the discussion related to First Nations inside and outside of the Source Protection Areas/Region boundaries, Conservation Ontario has been advised that the Lakehead Source Protection Area does not encompass remote northern reserves; therefore, the Lakehead Source Protection Authority will only perform work related to the two municipal drinking water systems within the Lakehead Source Protection Area. The Ministry of the Environment and Climate Change was advised of this when the 2016/2017 Funding Agreement was signed.

Resolution #6/16

Moved by Ken Boshcoff, Seconded by Ed Chambers

"THAT: the Lakehead Source Protection Authority only undertakes work related to the two municipal drinking water systems located within the Lakehead Source Protection Area." CARRIED.

Chair’s Meeting

Members were provided with an overview of the material discussed at the Chair’s Meeting held on March 30 and 31, 2016.

7. NEW BUSINESS

None.
8. **NEXT MEETING**

A Special Meeting will be held on November 2, 2016 to appoint Source Protection Committee Members commencing at 4:30p.m.

9. **ADJOURNMENT**

Resolution #7/16

Moved by Ed Chambers, Seconded by Jim Byers

"**THAT:** the time being 5:57 p.m. **AND FURTHER THAT** there being no further business **THAT** we adjourn." **CARRIED.**

Chair

[Signature]

Chief Administrative Officer

[Signature]